Common Personal Data Sheet(PDS) for Scientist & Officer’s of BFRI

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Sl.**  | **Field Name** | **English** | **বাংলা** | **Remarks** |
| 01 | Employee ID: |  |  |
| 02 | Employee Type: |  | Like Scientist, Officer etc. |
| 03 | HQ/Station/Sub-Station Name: |  |  |
| 04 | National ID: |  |  |
| 05 | Name: |  |  |  |
| 06 | Father’s Name: |  |  |  |
| 07 | Mother’s Name: |  |  |  |
| 08 | Date of Birth: |  |  |  |
| 09 | Sex: |  |  |
| 10 | Marital Status: |  |  |
| 11 | Religion: |  |  |
| 12 | Home District: |  |  |  |
| 13 | Freedom Fighter? | Yes | No | Please Tick  |
| 14 | **Child of Freedom Fighter?** | Yes | No | Please Tick  |
| 15 | Present Designation: |  |  |
| 16 | Present Grade: |  |  |
| 17 | Grade Date: |  |  |
| 18 | Present Organization: |  |  |
| 19 | Joining Date: |  |  |
| 20 | Retirement Date |  |  |
| 21 | Basic Salary: |  |  |
| 22 | Job Description: |  | If need use extra page  |
| 23 | Field of Specialization: |  | If need use extra page  |
| 24 | First Public Organization: |  |  |
| 25 | First Public Organization Joining Date: |  |  |
| 26 | Permanent address | House No: |  |  |  |
| Road No: |  |  |
| Village: |  |  |
| P. Office: |  |  |
| P. Station: |  |  |
| District: |  |  |
| Telephone |  |  |
| Mobile No: |  |  |
| 27 | Present Address | House No: |  |  |  |
| Road No: |  |  |
| Village: |  |  |
| P. Office: |  |  |
| P. Station: |  |  |
| District: |  |  |
| Telephone: |  |  |
| Mobile No: |  |  |
| E-mail Ad: |
| Web site: |
| 28 | Fax No. |  |  |
| 29 | Blood Group |  |  |
| 30 | Passport No. |  |  |
| 31 | Photo(PP size) | Attached with PDS |
| 32 | Spouse Information: | Spouse Name: |  |  |  |
| Occupation: |  |  |
| Designation: |  |  |
| Organization/Location: |  |  |
| Home District: |  |  |
| 33 | Children Information: | Child1 Name: |  | Child2 Name: |  | If need use extra page  |
| DOB: |  | DOB: |  |  |
| Gender: |  | Gender: |  |
| 34 | **Educational Background** | If need use extra page  |
|  | Exam Name: |  |  |
| Passing Year |  |
| Institute Name: |  |
| Subject: |  |
| Result: |  |
| CGPA/GPA/ Division/Class: |  |
| Distinction: |  |
| 35 | **Language Proficiency** | If need use extra page  |
|  | Language Name | Bangla | English |  |
| Reading |  |  |
| Writing |  |  |
| Speaking |  |  |
| 36 | **Training** | If need use extra page  |
|  | Purpose |  |  |
| Title | Institute/Location/VenueCountrySponsoring AgencyPeriod fromPeriod toGradePositionRemarks |
| Institute/Location/Venue |  |
| Country |  |
| Sponsoring Agency |  |
| Period from |  |
| Period to |  |
| Grade |  |
| Position |  |
| Remarks |  |
| 37 | **Foreign Travel** | If need use extra page  |
|  | Country |  |  |
| Purpose |  |
| Sponsor |  |
| Period from |  |
| Period to |  |
| 38 | **Posting Records** | If need use extra page  |
|  | Post/Designation: |  |  |
| Rank: |  |
| Posting Type: |  |
| Organization: |  |
| Wing/Division/Unit: |  |
| Posting Location: |  |
| Country: |  |
| From: |  |
| To: |  |
| 39 | **Promotion/Job Particulars** | If need use extra page  |
|  | Position/Designation |  |  |
| Promotion Date: |  |  |
| GO Date: |  |  |
| Promotion Nature: |  |  |
| Rank: |  |  |
| 40 | **Leave Information** | If need use extra page  |
|  | Leave Type: |  |  |
| From: |  |
| To: |  |
| Duration: |  |
| 41 | **Disciplinary Actions/Criminal Prosecution** | If need use extra page  |
|  | Category: |  |  |
| Description: |  |
| Present Status: |  |
| Judgement: |  |
| Final Judgement: |  |
| Remarks: |  |
| 42 | **Publications** | If need use extra page  |
|  | Type of Publication: |  |  |
| Total: |  |
| National: |  |
| International: |  |
| Author: |  |
| Co-Author |  |
| 43 | **Experiences** | If need use extra page  |
|  | Type of Experience: |  |  |
| No. of Programs Developed: |  |
| No. of Programs Executed: |  |
| No. of Projects Developed: |  |
| No. of Projects Executed: |  |
| Remarks: |  |
| 44 | **Research Achievements** |  |
|  | No. of Technology Developed: |  |  |
| No. of Technology Disseminated: |  |
| No. of Patents Registered: |  |
| No. of Patents Disseminated: |  |
| Remarks |  |
| 45 | **Awards/Affiliations:** | If need use extra page  |
|  | Academic/Research Awards: |   |  |
| 46 | **Membership of Professional Societies** | If need use extra page  |
|  | Professional Society Name: |  | Like Fellow, Member, Associate Member etc. |
| Membership No. |  |  |
| Membership Status: |  |  |
| 47 | Maternity Leave | From | To | Duration |  |
|  |  |  |
| 48 | Recreation Leave | From | To | Duration |  |
|  |  |  |
| **Note: For any clarification please contact with cell phone no: *01813226766*, e-mail address: *teknilpan@gmail.com*****Soft Copy of PDS available in BFRI website: *www.fri.gov.bd* and download from this link: *www.fri.gov.bd/site/notices***  |